

Brays School

Address: Brays Road, Sheldon, Birmingham, B26 1NS
Tel: 0121 743 5730 Email: enquiry@brays.fet.ac
Head Teacher: Kari Anson

Web: www.brays.fet.ac



Constitution of the Friends of Brays

1. Name

The name of the organisation shall be "Friends of Brays" (hereinafter referred to as "the Association").

2. Purpose

The purpose of the Association is to:

- Support Brays Special School in enhancing the educational experience of its children.
- Foster a sense of community among parents, staff, and the wider community.
- Raise funds to support school activities, resources, and projects.
- Organise events and activities that promote engagement and involvement of families and the community.

3. Membership

3.1 Eligibility

Membership is open to:

- Family members or carers of children attending Brays Special School.
- Staff members of Brays Special School.
- Members of the local community who support the objectives of the Association.

3.2 Membership Process

- Anyone attending a meeting is deemed a member.

3.3 Rights and Responsibilities

- Members have the right to participate in meetings, vote on matters concerning the Association, and stand for election to the Committee.
- Members are expected to uphold the values of the Association and contribute positively to its activities.

4. Committee

4.1 Composition

The Committee shall consist of:

- A Chairperson
- A Secretary
- A Treasurer
- Additional members as deemed necessary by the Committee.

4.2 Election of Committee Members

- Committee members shall be elected at the Annual General Meeting (AGM) and serve for a term of one year.

4.3 Responsibilities of the Committee

- To manage the affairs of the Association and ensure it operates in accordance with this constitution.
- To organise events and fundraising activities.
- To maintain accurate records of meetings, finances, and membership.

5. Meetings

5.1 Frequency

- The Association shall hold meetings at least once per term.

Brays School

Address: Brays Road, Sheldon, Birmingham, B26 1NS
Tel: 0121 743 5730 Email: enquiry@brays.fet.ac
Head Teacher: Kari Anson

Web: www.brays.fet.ac



- An Annual General Meeting (AGM) shall be held within the first term of each academic year.

5.2 Quorum

- A quorum for a meeting shall be defined as at least three committee members.

5.3 Decision Making

- Decisions shall be made by a simple majority of those present and voting.
- In the event of a tie, the Chairperson shall have the casting vote.

6. Finance

6.1 Funding

- The Association shall raise funds through fundraising events, grants and donations.
- All funds raised shall be used to support the objectives of the Association and Brays Special School.

6.2 Financial Management

- The Treasurer shall maintain accurate financial records and present a financial report at each AGM.
- The Association's accounts shall be audited annually by an independent auditor.

7. Amendments to the Constitution

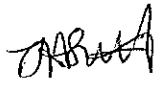

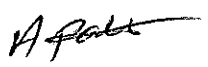
- This constitution may be amended by a two-thirds majority vote at a general meeting, provided that notice of the proposed amendment has been given to all members at least two weeks prior to the meeting.

- The Association may be dissolved by a two-thirds majority vote at a general meeting.
- In the event of dissolution, any remaining funds shall be donated to Brays Special School or another charity as agreed by the members.

9. Adoption

This constitution was adopted by the members of the Friends of Brays on 5th December 2024

Signatures

- Chairperson: Date: JANICE SWIFT  5/12/24
- Secretary: _ Date: BRENDA JEFFERY  5/12/24
- Treasurer: _ Date: ALICIA PATEL  5/12/24